

Guidelines for Nominations for MAOFP Family Physician of the Year

1. Nominations can be made by adult members of the public or professionals who reside in Michigan.
2. To avoid the appearance of impropriety, nominations shall not be submitted by current members of the Board of Directors.
3. The nominee must be an osteopathic physician, who is licensed in the State of Michigan, and actively sees and treats patients in Michigan.
4. Nominations shall be accepted from November 1 – April 30th each year. All nominations must be received by MAOFP office by April 30th.
5. The award will be presented to the physician at the MAOFP's annual summer conference that same year following the close of nominations on April 30th.
6. No minimum number of nominees is required to give out award, if board deems candidate appropriate to receive award.
7. Attempts will be made to secure several nominees. Methods will include the following: advertisement with Guidelines on the MAOFP website. In addition, MAOFP staff will send out e-mails or letters to the state component societies, Family Medicine Residency Directors/etc and Press Releases where appropriate encouraging submission of nominees.
8. Where appropriate, e- blast reminders for submission of nominees shall be sent out 90, 60 and 30 days prior to April 30th deadline.
9. The MAOFP Board of Directors will vote to select the winner by secret ballot.
10. Non winners will be automatically placed in the pool of nominees for the next two consecutive years. If after three consecutive years, the nominee has not been selected to win the award; their name shall be withdrawn from nomination.
11. A physician shall be awarded the MAOFP Family Physician of the Year Award only once.